

**MONTGOMERY TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES  
THURSDAY, JANUARY 4, 2024  
7:30 p.m.**

The Reorganization Meeting of the Township Committee of the Township of Montgomery was called to order by the Township Clerk, Lisa Fania, at 7:40 p.m.

**MEETING NOTICE:** Township Clerk Fania noted that adequate notice of the meeting was provided to the Courier News and Star Ledger, posted on the municipal bulletin board and filed with the Township Clerk as required by law on December 29, 2023.

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**SALUTE TO THE FLAG:** Township Clerk Fania led the Pledge of Allegiance.

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**OATH OF OFFICE** - Congresswoman Bonnie Watson Coleman administered the Oath of Office to Committee Member, Patricia Taylor Todd., Esq.

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**OATH OF OFFICE** – Congressman Andy Kim administered the Oath of Office to Committee Member, Dennis Ahn.

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**ROLL CALL 2024 TOWNSHIP COMMITTEE:** The following were present: Committee Member, Dennis Ahn; Committee Member, Vincent Barragan; Committee Member, Devra Keena; Committee Member, Neena Singh; Committee Member, Patricia Taylor Todd, Esq.

Also present were: Township Administrator, Lori Savron; Township Attorney, Wendy Rubinstein Quiroga; Township Chief Financial Officer, Michael Pitts; Township Clerk, Lisa Fania

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**ELECTION OF MAYOR FOR 2024** – Township Clerk Fania opened the nominations for the Office of Mayor for 2024.

Committee Member Keenan nominated Committee Member Singh for Mayor, seconded by Taylor Todd.

**ROLL CALL**

**AYES:** Ahn, Barragan, Keenan, Singh, Taylor Todd  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

By virtue of the vote, Committee Member Singh was elected Mayor of Montgomery Township for 2024.

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**OATH OF OFFICE** – Congresswoman Bonnie Watson Coleman administered the Oath of Office to Mayor Singh.

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**MAYOR'S REMARKS**

"Welcome, family, friends, and neighbors. Thank you for your presence at this historic ceremony. Your steadfast support of my colleagues and I as we endeavor to serve Montgomery residents is appreciated and valued. My personal thanks to many in this chamber who have encouraged and supported my efforts over the years, first as a community volunteer and then as an elected official. Thank you.

This evening, we are joined by many distinguished leaders who serve their communities with dedication. It is my honor to recognize Honorable Congresswoman, Bonnie Watson Coleman, who administered my oath. My personal thanks to her. She's a leader extraordinaire and my inspiration. It is also my honor to recognize distinguished Congressman, Andy Kim; Assemblyman, Roy Freiman; Assemblywoman, Sadaf Jaffer; Assemblywoman-Elect, Michelle Drulis; Chair, Somerset County Democratic Committee, Peg Schaffer; Somerset County Commissioner Director, Shanel Robinson, and Somerset County Commissioners, Melonie Marano, Paul Drake, Doug Singleterry, Sarah Sooy. The list is not updated but I know there are a lot of people here, and I know Councilwoman Uddin from Franklin is present. My apologies if I am missing anyone, and thank you all for your special presence.

As you can tell, it's lovely to see so many who made the effort to come, and if I've missed anybody, you are all special, and thank you so much for coming. I really appreciate it.... as you can tell, there are many VIPs in this room, and I hope I haven't missed anyone.

I would also like to acknowledge our amazing staff. My Township Administrator, Lori Savron; Clerk, Lisa Fania and the Township Attorney, Wendy Rubinstein, whose help was instrumental in my transition to Mayor this year. Many of the former and current volunteers of Montgomery boards and commissions, your service to this town is invaluable. I want to thank you for all that you do to make Montgomery the best town to live in.

Guests, friends, and neighbors, I stand, I'm actually sitting before you, as an American Sikh woman and Indian American who landed in this country, if not on Ellis Island, but I still came here with the same hopes and aspirations as our forefathers.

I thank God that my family and I ended up settling in beautiful Montgomery Township, a town that is representative of the American dream, a land offering all its people opportunities to develop better, richer, and fuller lives. If America is a melting pot, then Montgomery is a good example of its diversity. For a girl whose dad was born in a small village in Punjab, India, this country and this town have given me immeasurable opportunities, and I'm immensely grateful.

Interesting fact, my first week in Montgomery, I got a knock at my front door. It was the Welcome Lady. I had never met anyone before who was a Welcome Lady. And, let me say it felt wonderful to be welcomed. Not only did I get a basket of goodies from Montgomery merchants and community organizations, but I was featured on the cover page of Montgomery News. So, I would like to credit that moment for my love of photos, which many of you are aware of. I want to thank my husband, PJ, for his steadfast support over the years. A special shout out to my kids, Natasha, Sahib, and Prianka for their encouragement and support. And what motivates me is the spirit of service, and I strongly believe we all have a responsibility to give back.

I would like to take a moment here to remind everyone that Montgomery has an amazing volunteer spirit. We have two volunteer fire stations and a volunteer EMS. Please keep them in mind when making your yearly charitable contributions. These are our friends and neighbors who make time in their busy lives to give back to our community.

As we look to 2024, we know that the safety and the mobility of our residents is very important as our town grows and our business hubs expand. This past year, we started pedestrian safety initiatives, collaborated with our school community for town-wide events, secured money from the state for important projects, and collaborated with Hillsborough to restart the bus to New York City. We are working on new crosswalks, bike paths, trail connections to our recreation spaces, schools, etc., with the money we have received from our state partners. Thank you. We are working with our Somerset County partners on projects to make Montgomery a destination town in this very location. We are planning to host our long-running farmers market, and we are also working on plans to create an all-inclusive playground to serve all our residents.

I'm proud to share that, as the new Mayor, I will sign the Mayor's Wellness Campaign Pledge, which will focus on building a healthier and stronger community. There will be opportunities for our health department, recreation, schools, libraries, businesses, and local community groups to collaborate on this important quality-of-life endeavor. Our goal for 2024 is to ensure that our residents have the best possible resources, whether it's community health, transportation, public spaces, municipal services, businesses, or recreational activities. We are also working on strategies to make our tax dollars go further by researching ways to bring more grant money and examining our shared services.

Participation leads to increased civic engagement, volunteerism, and community involvement. We are forming strategies to increase resident engagement and improve communications to better reflect the open and inclusive spirit of our Township. I'm almost done. Now, I would like to take a few minutes to acknowledge my amazing fellow Committee Members. My heartiest congratulations to Deputy Mayor—I apologize for the interruption. I would also like to thank Committee Member, Devra Keenan, our former Mayor of Montgomery, for her diligent service to our town, and I look forward to our continued partnership. Committee Member, Patricia Taylor Todd brings experience in labor, employment relations, dispute resolution, and I look forward to collaborating with her on diversity initiatives. Committee Member, Dennis Ahn brings a wealth of knowledge, business perspective, and experience as an entrepreneur and local business owner to our committee. And of course, Committee Member, Vincent Barragan is a distinguished US Army Veteran who brings his financial acumen and balanced decision-making approach to our township initiatives.

Friends and neighbors, you see before you a dream team of public servants who are collaborative, transparent, and attentive to our residents. I'm proud to be leading such a diverse, representative, and hardworking governing body, truly a historic moment in our town. I would like to thank my fellow members of the Montgomery Township Committee for their faith in my leadership abilities and for unanimously voting me to this prestigious position as the Mayor of Montgomery. I look forward to serving my town and all Montgomery residents as the first Sikh woman and the first Indian-American woman Mayor in New Jersey. Let's work together to make Montgomery an exemplary town where we look out for each other, help our neighbors, and work for the common good. In the spirit of service and community, I leave you with a favorite quote from Dr. Martin Luther King, Jr., 'Volunteering is the ultimate exercise in Democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in.' Now let's get to work. Thank you. Thank you so much. Thank you."

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## PUBLIC COMMENT

At this time, the following video messages were played from distinguished guests that could not be in attendance:

**Senator Cory Booker**, spoke about the importance of local government at the forefront of public service in America and extended gratitude for the commitment, leadership and love to those serving.

**Senator Andrew Zwicker** offered congratulations to Mayor Singh and Committee Members and thanked Mayor Keenan for her leadership and service.

**Senator Vin Gopal** extended congratulations to Neena on this historic appointment, as the first Indian-American Mayor in New Jersey.

The following members of the public spoke during public comment

**Bob Uhrlik**, Mayor, Borough of Rocky Hill, congratulated Mayor Singh and acknowledged the service of Mayor Keena, Assemblywoman Sadaf Jaffer and Assemblyman Roy Freiman.

**Cecilia Birge**, former Montgomery Township Mayor, expressed words of praise for the diversity amongst the Township Committee and extended congratulations to all.

**Assemblywoman Sadaf Jaffer**, echoed the sentiment of previous speakers regarding the diversity of the Township Committee, acknowledged the dedication of those serving, extended congratulations and best wishes, and extended gratitude to Mayor Keenan for her committed service to the community.

**Stephen Shueh**, Chair, Montgomery Township Parks and Recreation Committee, thanked members of the Township Committee for all of their hard work and offered congratulations to Mayor Singh.

**Ekam Bhatia**, Co-chair of the Montgomery Township Youth Leadership Council, thanked and congratulated Mayor Singh on her appointment and acknowledged her efforts in making a difference in youth engagement in public service.

**Rajvir Singh Goomer**, member of the Board of Directors, Sikh American Legal Defense and Education Fund, extended congratulations to Mayor Singh on this historic appointment.

**Danielle Jones**, Councilwoman Borough of Eatontown, Monmouth County, spoke of her gratitude and support for fellow Emerge sister, Committee Member Taylor Todd, and extended "heartfelt" congratulations to Township Committee members.

**Neha Saraiya**, member of the Montgomery Township Board of Health, offered words of praise on behalf of the Board for Mayor Singh's efforts as liaison to the Board, spoke of looking forward to working on the Mayors Wellness Campaign, and also extended congratulations.

**Kushwant Pall**, a resident of Raritan Township, offered congratulations and spoke of the relevance of the historic appointment of the first Sikh Indian-American Mayor.

**Natasha Singh**, daughter, commented, "Hi Mom. On behalf of the family, we are so proud of you...."

**Shanel Robinson**, Commissioner Director, Somerset County Board of Commissioners, spoke on behalf of the Board, extending congratulations to all elected Committee Members, as well as recognizing Mayor Keenan for her leadership.

**Jannie Chung**, Council Member, Borough of Closter, Bergen County, commented, "as a female Korean-American elected official, I am incredibly impressed with the community... dedicated diverse people here...certainly a role model for the entire state."

**Shelly Bell**, former Montgomery Township Deputy Mayor, commented, "You are phenomenal. You give of yourselves, your time. It is an honor to have served with you Mayor Keenan. Congratulations Mayor and congratulations to my Emerge sister, Patricia Taylor Todd."

**Congressman Andy Kim**, voiced gratitude to Committee Member Ahn for being able to be part of such an important event and extended congratulations to Mayor Singh.

**Congresswoman Bonnie Watson Coleman**, extended congratulations to Mayor Singh and members of the Township Committee, acknowledged Mayor Keenan for her kindness and commitment to public service and also recognized Somerset County Democratic Committee Chair, Peg Schaffer for her efforts in service to the public.

**Sidd Saran**, president Montgomery Township EMS, congratulated Mayor Singh and Committee Members on their appointments and thanked the Committee and Mayor Keenan for the significant amount of support provided to the organization which currently consists of over one hundred volunteers.

**Senator Andrew Zwicker**, reiterated his congratulatory video message that was viewed earlier in the meeting and extended gratitude to Mayor Keenan for her leadership, as well as Committee Members, Township Administration, Police, Fire and EMS.

Congratulations and best wishes were also extended to Mayor Singh from various Township residents, former Township residents, the Keller Williams community, and a six-year-old resident.

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**ELECTION OF DEPUTY MAYOR FOR 2024** – Township Clerk Fania opened the nominations for the Office of Deputy Mayor for 2024.

Mayor Singh nominated Committee Member Vincent Barragan for Deputy Mayor, seconded by Dennis Ahn.

**ROLL CALL:**

**AYES:** Ahn, Barragan, Keenan, Taylor Todd, Mayor Singh  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

By virtue of the vote, Committee Member Vincent Barragan was elected Deputy Mayor of Montgomery Township for 2024.

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**OATH OF OFFICE** – Congresswoman Bonnie Watson Coleman administered the Oath of Office to Deputy Mayor Barragan.

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**REMARKS – Deputy Mayor – Vincent Barragan**

“Thank you Neena, distinguished guests, Town Administrative staff, fellow residents of Montgomery Township. I am deeply humbled to be nominated by my peers to serve as Deputy Mayor of this Township. It is an honor and responsibility that I fully accept. Talking about where you come from, as a boy from Elizabeth and Rahway and making it to here means a lot.

I want to start with thanking Cathy, my wife, who is an accomplished professional herself, for her continued support, many long nights, meetings and events which are part of public service. I could not have done it without your love or sacrifice, and I am really sorry that I told you that I thought this meeting was going to go by really fast.

Happy that my son, Vincent, could join us tonight. Some may recognize him as one of the volunteers at the Independence Day snow cone station. Unfortunately, our three-year old, Valerie, is unable to attend, as it is way past her bedtime.

Duty is very important to me and it was instilled at an early age by my parents, immigrants of Cuba and Ecuador, who like many in Montgomery, fled oppression to seek the American dream in this great state of New Jersey. This sense of duty has led me to intern in Congress, serve our country in a global war of terrorism, and to an opportunity to serve as an elected official here in Montgomery Township.

In conclusion, I look forward to continuing many of our Township Committee goals of investing for Montgomery's future; collaborating with local, county and state elected officials in supporting fiscal responsibility, as well as improving affordability for Montgomery residents. And finally, ensuring an inclusive environment for all of our community."

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**REMARKS - Newly Elected Township Committee Member – Patricia Taylor Todd, Esq.**

"Thank you, Mayor, and everyone who is here tonight. I am deeply humbled and just so grateful to be here to serve you tonight. Just briefly, I would like to share a little about how I feel about the trust you have placed in me by electing me to this role. It is an honor and responsibility that I don't take lightly. I was really blessed and honored to be appointed to fill out the role of the ....Shelly Bell about a year ago and she was a tough act to follow. I hope that I have been able to fulfill the honor that was placed upon me.

I really approach this role with a deep sense of humility. And, as the Mayor said, our amazing colleagues on this Committee have been amazing to work with this past year. And, as the Mayor pointed out, we all have our different skill sets and different passions. My particular passion is for the people. I am really looking forward to helping the community be more engaged and listening to your concerns. We all have a lot of qualifications up here. I have a lot of letters behind my name but really, I am just a little girl from Philadelphia who worked her way through college on \$3.85/hour. I am really humbled to be here. I am really thankful and grateful and looking forward to a great three years."

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**REMARKS - Newly Elected Township Committee Member – Dennis Ahn**

"Hi everybody. First, I would like to thank our friends from North Jersey, Jannie Chung, Council Member from Closter; Dan Park, Councilman from Tenafly; Chris Chung, former Mayor, Palisades Park; Jimmy Chae, former Councilman of Dumont; Sunny Kim, Director of UniBank. Then, as a second generation Korean-American born in Jersey, I am so proud to be the first elected Korean-American official in Somerset County. It means a great deal.

I would like to thank Congressman Andy Kim for swearing me in. Thank you for coming here during this busy month. You are such an inspiration to me and millions of others throughout the country. I would like to thank my family, Miki, Kingston, and Allie, thank you for your patience, love and support. You have given me the courage to be up here and serve our community.

Finally, thank you to everybody in Montgomery. Thank you for having the faith in me to represent you. I am truly honored and proud to serve our Township. Thank you everybody."

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Reorganization meeting recessed at 8:43 p.m.

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Reorganization meeting reconvened at approximately 9:05 p.m.

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Resolution #24-1-01. Read by title.

Mayor Singh asked for a motion to adopt Resolution #24-1-01.

Motion by Deputy Mayor Barragan, seconded by Keenan

# **ROLL CALL**

**AYES:** Ahn, Taylor Todd, Keenan, Deputy Mayor Barragan, Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

## **RESOLUTION #24-1-01**

### **AUTHORIZING 2024 APPOINTMENTS**

**BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, that the following appointments shall be made for their respective terms, effective January 1, 2024, as listed:

#### **One-year, expiring 12/31/2024**

Township Attorney	Wendy Rubinstein Quiroga (Weiner Law)
Tax Litigation/Appeals Attorney	Wendy Rubinstein Quiroga (Weiner Law)
Labor Counsel	Gabrielle Canaie; Mark Tabakin (Weiner Law)
Special Projects/Conflict Counsel	Kevin VanHise (Mason, Griffin & Pierson)
Bond Counsel	Andrea Kahn (McManimon, Scotland & Baumann, LLC)
Township Planners – Planning & Zoning	Michael Sullivan (Clarke Caton Hintz)
Auditor	Robert Swisher (Suplee, Clooney & Co.)
Communications Consultant	Fuerza Strategy Group
Landscape Architect	Richard Bartolone
Traffic Engineer	Joseph A. Fishinger, Jr. (Bright View Engineering, LLC)
Environmental Engineer s	James Cosgrove (One Water Consulting, LLC)
Consulting Engineers	Kleinfelder, Inc.
	Menlo Engineering, Inc.
	Environmental Resolutions, Inc.
	Princeton Hydro, LLC
	Melick-Tully Associates
	James Cosgrove (One Water Consulting, LLC)
	Kleinfelder, Inc.
Codifier of Township Ordinances	General Code
Financial Advisors	Public Financial Management
	Phoenix Advisors
Appraisers	Bettina D. Sholk Appraisals, LLC
	Sockler Realty Services
	Mark Tinder
Surveyors	Jeff Baldwin (JT Surveying)
	Harris Surveying
Tax Map Official	Jeff Baldwin (JT Surveying)
Affordable Housing Administrative Agent	Community Grants, Planning & Housing
Township Physician (Medical Services)	Concentra Occupational Health
Health Benefits Consultant	Steve Weiner (Acriscure, LLC)
Municipal Housing Liaison	Lori Savron, Planning Director
Assessment Search Official	Lisa Fania, Township Clerk
Public Agency Compliance Officer	Michael Pitts, Chief Financial Officer
Tax Search Official	Michael Pitts, Chief Financial Officer

Flood Search Official  
Conservation Easement Officer  
Fire Marshal  
Fire Protection Inspector  
Fire Prevention Inspector

Mark Herrmann, Township Engineer  
Joe Samec, Township Zoning Officer  
Roy Mond  
Roy Mond  
Roy Mond  
Brett Colavito  
Ryan Pinella  
Arthur Villano, Superintendent Public Works  
Arthur Villano, Superintendent Public Works

Clean Communities Coordinator  
Recycling Coordinator  
Americans with Disabilities Compliance  
Coordinator  
Affirmative Action Compliance Official  
Risk Management Consultant  
Municipal Court (concurrent with  
Hillsborough):  
Primary Prosecutor  
DUI Special Prosecutor  
Public Defender  
DUI/Alternate Public Defender  
Alternate Prosecutors

Lori Savron, Township Administrator  
Lori Savron, Township Administrator  
Steve Weiner (Acrisure, LLC)

Christopher Bateman  
Joseph Tauriello  
Pete Cipparulo, III  
Scott C. Mitzner  
Rachel Campbell  
Brian Davis  
Dominic DiYanni  
John Donnadio  
Philip George  
Kevin Hewitt

**BOARD OF FIRE PREVENTION (One-year, expiring 12/31/2024)**

Kevin Schroeck, Representative, Chief, Fire Co. #1  
Adam Verducci, Representative, Chief, Fire Co. #2  
Lori Savron, Township Administrator  
VACANT, Fire Commissioner, Fire Co. #1  
Animesh Mozumdar, Fire Commissioner, Fire Co. #2  
VACANT, Business Representative

**BOARD OF HEALTH**

	<b><u>Term</u></b>	<b><u>Expiration</u></b>
Christine Newman, Regular Member	3 yr.	12/31/2026
Janani Mohan, Alternate II	2 yr.	12/31/2025

**BOARD OF IMPROVEMENT ASSESSORS (Two-year, expiring 12/31/2025)**

Marilyn Blazovsky, Regular Member  
Srinivas Diddi, Regular Member (unexpired term to 12/31/2024)  
VACANT, Regular Member

**CENTRAL JERSEY INSURANCE FUND (Three-year, expiring 12/31/2026)**

Lori Savron, Commissioner  
Tamarah Novak, Alternate



**LOCAL EMERGENCY MANAGEMENT COUNCIL (One-year, expiring 12/31/2024)**

Township Mayor  
Sean Devlin, OEM Representative  
Silvio Bet, Police Director/Captain  
Kevin Schroeck, Chief, Fire Co., #1  
Adam Verducci, Chief, Fire Co., #2  
Siddharth Saran, EMS President  
Louis Dundi, EMS Captain  
Christopher Lalicato, Township Director of Wastewater Operations  
John A. Ferrara, Township IT Director  
Devangi Patel, Township Health Officer, Staff Liaison  
Kiele Cruse, Township Health Outreach Coordinator, DAFN Individuals  
John Groeger, Township Parks and Recreation Director  
Arthur Villano, Township Public Works Superintendent  
Jeff Birkland, Township Public Works  
Chris Butler, OEM Coordinator, Rocky Hill Representative  
Facilities Director, Stonebridge at Montgomery  
Pastor, Evangelical Church  
Mary McLoughlin, Superintendent, Montgomery Township Board of Education  
Representative, Volunteer Groups  
James Danner, Montgomery Business Association Representative, Local Businesses

**INCLUSION & EQUITY COMMITTEE**

	<b><u>Term</u></b>	<b><u>Expiration</u></b>
Nancy Herrington, Regular Member	3 yr.	12/31/2026
Sarah Roberts, Regular Member	3 yr.	12/31/2026
Patricia Taylor Todd, Twp. Committee Member	1 yr.	12/31/2024

**JOINT INSURANCE FUND (One-year, expiring 12/31/2024)**

Michael Pitts, Fund Commissioner  
Tamarah Novak, Alternate Fund Commissioner  
Lori Savron, Special Fund Commissioner  
Laura Pavan, Safety Delegate  
VACANT, Alternate Safety Delegate

**LICENSE APPEALS BOARD (One-year, expiring 12/31/2024)**

Srinivas Diddi, Regular Member  
Richard Karsay, Regular Member  
Richard Kennedy, Regular Member

**MILLSTONE VALLEY SCENIC BYWAY (One-year, expiring 12/31/2024)**

Chery Chrusz, Assistant Planning Director  
Lori Savron, Township Administrator  
Lauren Wasilauski, Open Space and Stewardship Director

**MONTGOMERY/ROCKY HILL MUNICIPAL ALLIANCE & YOUTH SERVICES COMMISSION**  
**(One-year, expiring 12/31/2024)**

Kharan Narayanan, Citizen-at-large  
Christine Newman, Citizen-at-large  
Lori Huff, Citizen-at-large  
Lisa Shapiro, Citizen-at-large  
VACANT, Citizen-at-large  
VACANT, Citizen-at-large  
VACANT, Citizen-at-large  
Christine Grossman, Montgomery High School  
Stefanie Lachenauer, Montgomery Upper Middle School  
Cory Delgado, Montgomery School District  
VACANT, Representative, Board of Education  
Ellen Robbins, Local Civic Organization  
Silvio Bet, Captain/Police Director, Police Department Liaison  
Tom Frascella, Lieutenant, Police Department Liaison  
VACANT, Health Department Representative, Coordinator

**OPEN SPACE COMMITTEE**

	<b><u>Term</u></b>	<b><u>Expiration</u></b>
Michelle Baker, Regular Member	4 yr.	12/31/2027
Sarah Roberts (Planning Board Appt.)	1 yr.	12/31/2024
Susann Brown, (Environmental Commission Appt.)	1 yr.	12/31/2024
VACANT, Board of Education Appt.	1 yr.	12/31/2024
Kent Huang, Recreation Committee Appt.	1 yr.	12/31/2024
Reed Chapman, Montgomery Friends of Open Space Liaison	1 yr.	12/31/2024
VACANT, D&R Canal Commission Rep.	1 yr.	12/31/2024
James Amon, D&R Greenway Rep.	1 yr.	12/31/2024
Vince Barragan, Twp. Committee Member	1 yr.	12/31/2024

**PLANNING BOARD**

	<b><u>Term</u></b>	<b><u>Expiration</u></b>
Devra Keenan, Class III Member	1 yr.	12/31/2024

**ZONING BOARD OF ADJUSTMENT**

Paul Blodgett, Regular Member	4 yr.	12/31/2027
Avinash Singh, Regular Member	4 yr.	12/31/2027
Eileen Bruns, Alternate I, Member	2 yr.	12/31/2025
Michael Urbanski, Alternate II term)	2 yr.	12/31/2024 (unexpired
Shree Shah, Alternate III	2 yr.	12/31/2025

**RARITAN & MILLSTONE RIVERS FLOOD CONTROL COMMISSION (One-year, expiring 12/31/2024)**

Neena Singh, Township Committee Member  
Michael Urbanski, Alternate I Member  
Paul Blodgett, Alternate II Member

**RECREATION COMMITTEE**

	<b><u>Term</u></b>	<b><u>Expiration</u></b>	
Danni Zhao, Regular Member term)	3 yr.	12/31/2024	(unexpired
Douglas Herring, Regular Member term)	3 yr.	12/31/2024	(unexpired
Kent Huang, Regular Member	3 yr.	12/31/2026	

**SEWER COMMITTEE (One-year, expiring 12/31/2024)**

Mayor  
Dave Campeas, Planning Board Chair  
Jeremy Grayson, Board of Health President  
Mary Reece, Environmental Commission, Chair  
Vince Barragan, Township Committee Member  
Lori Savron, Township Administrator  
Wendy Rubinstein Quiroga, Township Attorney  
Mark Herrmann, Township Engineer  
Arthur Villano, Superintendent Public Works  
Christopher Lalicato, Director of Wastewater Operations

**SHADE TREE COMMITTEE (One-year, expiring 12/31/2024)**

Larry Koplik, Regular Member  
Judy Colburn, Regular Member  
Irene Stein, Regular Member  
John Waltz, Regular Member  
Kristina Feja, Regular Member  
Sandra Richter, Regular Member  
Taraja Amoako-Poku, Regular Member

**SUSTAINABLE MONTGOMERY'S GREEN TEAM (One-year, expiring 12/31/2024)**

Susann Brown, Regular Member  
Mary Reece, Regular Member  
Greg Kaganowicz, Regular Member  
Sarah Roberts, Regular Member  
Yasmin Reyes, Regular Member  
Frank Derby, Regular Member  
Michelle Jacob, Regular Member  
Kathy Lynch, Alternate I  
Ratna Revankar, Alternate II

**VETERANS MEMORIAL COMMITTEE**

	<b><u>Term</u></b>	<b><u>Expiration</u></b>
Subhash Durga, Regular Member	3 yr.	12/31/2026
Dale Weingart, Regular Member	3 yr.	12/31/2026

**LIAISONS/REPRESENTATIVES (One-year, expiring 12/31/2024)**

Somerset County Solid Waste Advisory Council  
Donald Matthews

Somerset County Municipal Wastewater Management Planning Council  
Neena Singh, Elected Official

Somerset County Community Development Committee  
Chery Chrusz, Assistant Planning Director, Regular Member  
Ellen Robbins, Alternate Member

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Resolution #24-1-02. Read by title.

Mayor Singh asked for a motion to adopt Resolution #24-1-02.

Motion by Deputy Mayor Barragan, seconded by Keenan

**ROLL CALL**

**AYES:** Ahn, Taylor Todd, Keenan, Deputy Mayor Barragan, Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #24-1-02**

**2024 MAYORAL APPOINTMENTS**

**BE IT RESOLVED** by the Mayor of the Township of Montgomery, County of Somerset, New Jersey, that the following appointments shall be made for their respective terms effective January 1, 2024:

**BOARD OF HEALTH**

	<b><u>Term</u></b>	<b><u>Expiration</u></b>
Bert Mandelbaum, MD Advisor	1 yr.	12/31/2024

**CENTRAL JERSEY TRANSPORTATION FORUM (One-year, expiring 12/31/2024)**

Mark Herrmann, Township Engineer, Representative  
Lori Savron, Township Administrator, Alternate  
Mayor, Alternate

**ENVIRONMENTAL COMMISSION**

	<b>Term</b>	<b>Expiration</b>
Greg Kaganowicz, Regular Member	3 yr.	12/31/2026
Yasmim Reyes, Regular Member	3 yr.	12/31/2026
Kathy Lynch, Alternate I Member	2 yr.	12/31/2025
Brian Zinn, Advisory	1 yr.	12/31/2024

**INCLUSION & EQUITY COMMITTEE (One-year, expiring 12/31/2024)**

Jeff Knol, Advisor

**LANDMARKS PRESERVATION COMMISSION**

	<b>Term</b>	<b>Expiration</b>
Emad Abou-Sabe, Class A Member	4 yr.	12/31/2027
Bruce Daniels, Alternate I Member	1 yr.	12/31/2024
Runette Parker, Alternate II Member	1 yr.	12/31/2024

**LOCAL EMERGENCY PLANNING COUNCIL (One-year, expiring 12/31/2024)**

Mayor

Emergency Management, Officer Sean Devlin, OEM Coordinator

Law Enforcement, Silvio Bet, Captain/Police Director

Fire Services, Kevin Schroeck, Chief, Fire Co. #1

Fire Services, Adam Verducci, Chief, Fire Co. #2

VACANT, Fire Services, Fire Commissioner, Fire Co. #1

Fire Services, Animesh Mozumdar, Fire Commissioner, Fire Co. #2

Emergency Medical Services (EMS), Siddharth Saran, EMS President

Emergency Medical Services (EMS), Louis Dundi, EMS Captain

Health, Devangi Patel, Health Officer, Staff Liaison

Local Transportation, Montgomery Township Board of Education, Dwayne Wahington-Velazquez

VACANT, Local Environmental, Township Environmental Health Specialist

Hospital, RWJ Somerset

Local Media, Barbara Preston, Montgomery News

VACANT, Community Groups

Facility Representative, Vinny Greene, Bloomberg, LC

Local Business, Montgomery Business Association Representative, James Danner

**PLANNING BOARD**

	<b>Term</b>	<b>Expiration</b>
Class I, Mayor	1 yr.	12/31/2024
Class II, Paul Blodgett	1 yr.	12/31/2024
Class IV, Arun Mani	4 yr.	12/31/2027
Alternate II, Ibad Khan	2 yr.	12/31/2025

**RECREATION COMMITTEE (One-year, expiring 12/31/2024)**

Matt Rosenthal, Advisor

**SHADE TREE COMMITTEE (One-year, expiring 12/31/2024)**

Ewa Zak, Advisor  
Sarah Roberts, Advisor  
Eileen Forti, Advisor  
Judy Dexter, Advisor  
Amy Rosenthal, Advisor  
Ed Heebner, Advisor  
Philip Adams, Advisor  
Ed Trzaska, Advisor

**VETERANS MEMORIAL ADVISORY COMMITTEE (One-year, expiring 12/31/2024)**

Mike Maloney, Advisor  
Simon Clark, Advisor  
Peter Rayner, Advisor  
Harel Rosen, MD, Advisor

**LIAISONS/REPRESENTATIVES (One-year, expiring 12/31/2024)**

Somerset County Community Development Committee  
Mayor, Regular Member  
Lori Savron, Township Administrator, Alternate

Delaware & Raritan Canal Commission  
Rikki Massand

Somerset County Solid Waste Advisory Council  
Neena Singh, Elected Official

Somerset County Cultural & Heritage Committee  
Rikki Massand

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Resolution #24-1-03. Read by title.

Mayor Singh asked for a motion to adopt Resolution #24-1-03.

Motion by Deputy Mayor Barragan, seconded by Keenan

**ROLL CALL**

**AYES:** Ahn, Taylor Todd, Keenan, Deputy Mayor Barragan, Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #24-1-03**

**2024 MAYORAL APPOINTMENTS WITH TOWNSHIP COMMITTEE CONSENT**

**BE IT RESOLVED** by the Mayor with consent of the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, that the following appointments shall be made for their respective terms, effective January 1, 2024, as listed:

**AGRICULTURAL ADVISORY COMMITTEE (Three-year, expiring 12/31/2026)**

Marie Voorhees, Regular Member  
Penny Pariso, Regular Member

**ECONOMIC DEVELOPMENT COMMISSION (Three-year, expiring 12/31/2026)**

Arjun Singh, Regular Member  
Diana Andes, Regular Member (unexpired term to 12/31/2025)  
Aron Kruse, Regular Member (unexpired term to 12/31/2025)

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Resolution #24-1-04. Read by title.  
Mayor Singh asked for a motion to adopt Resolution #24-1-04.  
Motion by Deputy Mayor Barragan, seconded by Keenan

**ROLL CALL**

**AYES:** Ahn, Taylor Todd, Keenan, Deputy Mayor Barragan, Mayor Singh  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**RESOLUTION #24-1-04**

**2024 TOWNSHIP COMMITTEE LIAISONS TO BOARDS AND COMMITTEES**

**BE IT RESOLVED** by the Mayor with consent of the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, that Township Committee liaisons to boards and committees shall be as follows effective January 1, 2024:

Agricultural Advisory Committee  
Board of Fire Prevention  
Board of Health  
Budget & Finance Committee

Economic Development Committee  
Local Emergency Management Council  
Environmental Commission/Sustainable Montgomery's Green Team  
Inclusion & Equity Committee  
Landmarks Preservation Commission  
Montgomery/Rocky Hill Municipal Alliance/Youth Services  
Municipal Center Green Initiative Advisory Committee  
Open Space Committee  
Pedestrian Safety & Mobility Committee  
Recreation Committee  
Shade Tree Committee  
Somerset County Multi-Jurisdictional Hazard Mitigation Committee  
Transportation Advisory Committee  
Veterans Memorial Advisory Committee  
Wildlife Management Committee  
Youth Leadership Council  
Zoning Board of Adjustment

Dennis Ahn  
Neena Singh  
Dennis Ahn  
Neena Singh  
Vince Barragan  
Dennis Ahn  
Neena Singh  
Devra Keenan  
Patricia Taylor Todd  
Patricia Taylor Todd  
Patricia Taylor Todd  
Neena Singh  
Vince Barragan  
Neena Singh  
Neena Singh  
Vince Barragan  
Neena Singh  
Neena Singh  
Vince Barragan  
Devra Keenan  
Neena Singh  
Neena Singh

Resolution #24-1-05. Read by title.

Mayor Singh asked for a motion to adopt Resolution #24-1-05.

Motion by Deputy Mayor Barragan, seconded by Keenan

**ROLL CALL**

**AYES:** Ahn, Taylor Todd, Keenan, Deputy Mayor Barragan, Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #24-1-05**

**2024 APPROPRIATE AUTHORITY**

**BE IT RESOLVED** that the Mayor or the Mayor's designee from the membership of the Township Committee, and Deputy Mayor are appointed as the Appropriate Authority; and Committee Member Taylor Todd is appointed as Alternate.

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**PUBLIC COMMENT**

There was no public comment.

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**CONSENT AGENDA**

**Resolutions #24-1-06 through #24-1-46.**

Mayor Singh asked for a motion to adopt the Consent Agenda, Resolutions #24-1-06 through #24-1-46.

Motion by Deputy Mayor Barragan, seconded by Keenan

**ROLL CALL**

**AYES:** Ahn, Taylor Todd, Keenan, Deputy Mayor Barragan, Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #24-1-06**

**DESIGNATING OFFICIAL DEPOSITORIES**

**BE IT RESOLVED** that the depositories for the funds of the Township of Montgomery for the year 2024 shall be any bank licensed to do business in the State of New Jersey and who holds a Governmental Unit Deposit Protection Act Certificate.

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**RESOLUTION #24-1-07**

**DESIGNATING OFFICIALS AUTHORIZED TO SIGN CHECKS**

**BE IT RESOLVED** that the Township officers authorized to sign Township checks are the Township Mayor; Chief Financial Officer and Township Clerk.

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**RESOLUTION #24-1-08**

**AUTHORIZING ASSISTANT CHIEF FINANCIAL OFFICER TO SIGN CHECKS**

**BE IT RESOLVED** that the Assistant Chief Financial Officer, Olu Ochei, is hereby authorized to sign Township checks in 2024 in the absence of the Chief Financial Officer.

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**RESOLUTION #24-1-09**

**AUTHORIZING DEPUTY MAYOR AND DEPUTY TOWNSHIP CLERK SIGNATURES**

**BE IT RESOLVED** that the Deputy Mayor is hereby authorized to sign Township checks in 2024 in the absence of or inability of the Mayor to serve and that the Deputy Township Clerk is authorized to sign Township checks in the year 2024 in the absence of or inability of the Township Clerk to serve.

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**RESOLUTION #24-1-10**

**AUTHORIZATION TO ESTABLISH INTEREST ON TAX DELINQUENCIES AND TAX SALES**

**WHEREAS**, N.J.S.A. 54:4-67 permits the Township Committee to establish by resolution the rate of interest to be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became due and payable; and

**WHEREAS**, Chapter 75, P.L. 1991, now permits the Township Committee to establish a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year; and

**WHEREAS**, The Township Committee of the Township of Montgomery, County of Somerset, New Jersey, finds it to be in the best interests of the Township to establish said penalty.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

1. Pursuant to N.J.S.A. 54:4-67, the Township Committee of the Township of Montgomery reaffirms that the following interest shall be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became payable: 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment. The term "delinquent" as used herein shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.

2. In addition, the Township Committee hereby fixes as a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year an additional sum of 6% of the amount of the delinquency.
3. This resolution shall take effect immediately.
4. A certified copy of this resolution shall be furnished by the Township Clerk to the Tax Collector.

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**RESOLUTION #24-1-11**

**AUTHORIZING GRACE PERIOD FOR DELINQUENT TAXES**

**BE IT RESOLVED** that the Tax Collector is hereby authorized to waive the interest charge on delinquent taxes where payment is received within 10 days after the due date and that any installment received after the expiration of this grace period bear interest from the due date.

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**RESOLUTION #24-1-12**

**AUTHORIZING A FEE FOR MAILING TAX SALE NOTICES**

**WHEREAS**, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Government Services; and

**WHEREAS**, the rules and regulations allow a municipality to send two (2) notices of tax sale to all properties included in said sale; and

**WHEREAS**, the rules and regulations allow said municipality to charge a fee up to \$25.00 per notice for the creation, printing and mailing of said notice, and

**WHEREAS**, in effort to more fairly assign greater fiscal responsibility to the delinquent taxpayers, the Township of Montgomery wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, that a fee of \$25.00 is to be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2024 electronic tax sale.

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**RESOLUTION #24-1-13**

**DESIGNATING OFFICIAL NEWSPAPERS**

**BE IT RESOLVED** that the Courier News and the Star Ledger are hereby designated as the official newspapers of the Township of Montgomery for the year 2024.

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**RESOLUTION #24-1-14**

**AUTHORIZING FIXED CHARGE FOR MEETING NOTICE**

**BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

- (1) A charge of \$12.00 is hereby fixed to cover the cost of providing the 2024 schedule of regular meetings.
- (2) Said charge shall abate at the rate of \$1.00 for each full calendar month that shall have elapsed between the calendar year and the date such request is submitted.
- (3) Payment of such charge shall accompany said request and shall be payable to this body or such public agency as this body shall from time to time designate.
- (4) All such requests for notices shall terminate as of midnight on December 31, 2024.
- (5) Notwithstanding the foregoing, requests from news media (other than the newspapers to which notice is required to be given without charge pursuant to Sections 13, 4a and 3d of the Open Public Meetings Act) shall be honored free of charge.

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**RESOLUTION #24-1-15**

**ESTABLISHING TOWNSHIP COMMITTEE MEETING DATES FOR 2024**

**WHEREAS**, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township; and submission of the same to those persons requesting copies of said notice; and

**WHEREAS**, the Township Committee of the Township of Montgomery desires to set forth a schedule of public meetings for the year 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey that the Township Committee shall hold Regular Session meetings at 7:00 p.m. at the Montgomery Township Municipal Building, 100 Community Drive, Skillman, NJ on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month, except as otherwise indicated in the schedule below.

**BE IT FURTHER RESOLVED** that the meeting dates are as follows:

January	4 (Reorganization Meeting)		
January	18	July	18
February	1	August	1
February	15	August	15
March	7	September	5
March	21	September	19
April	4	October	10
April	18	October	24
May	2	November	14
May	16	December	5
June	6	December	19
June	20		

**BE IT FURTHER RESOLVED** that a copy of this Resolution be posted and maintained posted throughout the year 2024 in accordance with state statutes.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the official newspapers of the Township.

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**RESOLUTION #24-1-16**

**AUTHORIZING STATE CONTRACT PURCHASING**

**BE IT RESOLVED** that the Township Purchasing Agent be authorized to purchase goods and services from firms having contracts with the State of New Jersey, and that a list of said firms be kept on file in the Purchasing Department and the contract numbers be listed on the appropriate Township vouchers for reference purposes.

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**RESOLUTION #24-1-17**

**AUTHORIZING ISSUANCE OF SOCIAL AFFAIRS PERMITS**

**BE IT RESOLVED** that the Township Clerk and Police Captain/Director or designee are hereby authorized to endorse applications for Social Affairs Permits to the Director of the Division of Alcoholic Beverage Control, said applications to be in conformance with N.J.A.C. 13:2-5.1(d).

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**RESOLUTION #24-1-18**

**PROVISIONS FOR MAKING OF OFFICIAL CERTIFICATES OF SEARCHES  
AS TO MUNICIPAL IMPROVEMENTS AUTHORIZED BUT NOT ASSESSED**

**BE IT RESOLVED** that provision is hereby made for the making of official certificates of searches as to municipal improvements authorized by ordinance of the Township of Montgomery, but not assessed, affecting any parcel or tract of land in said Township in that a future assessment will be made thereon pursuant to such ordinance; and further, the Township Clerk is hereby designated as the person who shall make such certificates.

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**RESOLUTION #24-1-19**

**DESIGNATION OF OFFICIAL TO MAKE SEARCHES AS TO UNPAID MUNICIPAL LIENS  
AND TO CERTIFY THE RESULTS THEREOF**

**BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey that the Chief Financial Officer is hereby designated to make examinations of official records as to unpaid municipal liens and to certify the results thereof.

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**RESOLUTION #24-1-20**

**AUTHORIZING THE CHIEF FINANCIAL OFFICER TO ISSUE NOTES**

**BE IT RESOLVED** that the Chief Financial Officer of the Township of Montgomery is hereby authorized to sell and issue Bond Anticipation Notes of the Township pursuant to all bond ordinances that have been finally adopted by the Township Committee.

**BE IT FURTHER RESOLVED** that all Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to such ordinances, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(s). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to such ordinance is made. Such report must include the amount, description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

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**RESOLUTION #24-1-21**

**AUTHORIZING THE SIGNING OF CERTAIN CHECKS IN THE ABSENCE OF  
TOWNSHIP COMMITTEE AUTHORIZATION**

**BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, as follows:

The Mayor, Chief Financial Officer and Township Clerk of the Township of Montgomery are hereby authorized to sign, in the absence of Township Committee authorization, checks from current funds for payroll and payment to the Central Jersey Health Insurance Fund, as needed. In addition, such officials are hereby authorized to sign, as needed, checks from the Dog Tax Fund payable to the State of New Jersey, Department of Health, in accordance with the Statutes of the State of New Jersey and regulations thereunder. The Chief Financial Officer shall, forthwith, prepare vouchers in support of such checks and shall present the same to the Township Administrator for inclusion on the agenda of the next regularly scheduled Township Committee meeting for the consideration and approval of the Township Committee.

---

**RESOLUTION #24-1-22**

**PLEDGING COMPLIANCE WITH REQUIREMENTS OF THE INTERNAL REVENUE CODE OF 1986  
IN ORDER TO PRESERVE TAX EXEMPTION OF INTEREST ON MUNICIPAL OBLIGATIONS AND  
AUTHORIZING DESIGNATION AND QUALIFICATION ON BONDS WHERE APPLICABLE FOR  
FAVORABLE TAX TREATMENT FOR CERTAIN FINANCIAL INSTITUTIONS**

**BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

Section 1. The Township hereby covenants that the representatives of the Township will take or will refrain from taking all actions within their control that are necessary upon the advice of Bond Counsel to assure that interest on the obligations of the Township is exempt from federal income taxation under the Internal Revenue Code of 1986.

Section 2. The Chief Financial Officer of the Township is hereby authorized to execute any necessary documents to indicate that the Township has covenanted to take all actions necessary to assure that interest on the obligations of the Township will be exempt from federal income taxation.

Section 3. The appropriate representatives of the Township are hereby authorized to take all necessary actions to assure that interest on the obligations of the Township will remain exempt from federal income taxation.

Section 4. The Chief Financial Officer of the Township is authorized to execute the necessary documents on behalf of the Township to designate and to qualify municipal obligations of the Township where applicable for exemption from the loss of the interest expense deduction for bank indebtedness incurred to purchase or to carry tax-exempt obligations.

Section 5. This resolution will take effect immediately.

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**RESOLUTION #24-1-23**

**PROVIDING CERTAIN AUTHORIZATION TO THE TOWNSHIP'S TAX ASSESSOR  
(SETTLEMENT OF APPEALS; COMMENCEMENT OF APPEALS)**

**WHEREAS**, Glenn Stives, the Township's Tax Assessor, is a Certified Tax Assessor (CTA) as recognized by the State of New Jersey, and possesses certain training and experience as municipal tax assessor; and

**WHEREAS**, the Tax Assessor has the statutory responsibility under N.J.S.A. 54:4-23 to 4-36 to set assessments for properties in the Township, and to maintain the accuracy and equality of the Township's real property assessments; and

**WHEREAS**, it is in the best interests of the citizens of the Township to provide the Tax Assessor and Tax Appeal Counsel with certain authority to address and resolve tax appeals.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

1. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to resolve and settle any tax appeal filed with and/or heard by the Somerset County Tax Board without further action of the Township Committee.
2. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to determine when tax appeals, cross appeals, complaints and counterclaims should be pursued on behalf of the Township, and accordingly has the authority to consult with and direct the Township's Attorney, or any special tax counsel as the case may be, to file such pleadings with either the County Tax Board or the Tax Court, without further action of the Township Committee.
3. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to resolve and settle tax appeals pending before the New Jersey Tax Court. The Tax Assessor shall first present any proposed settlement of a New Jersey Tax Court appeal, which will result in a refund, or credit, of real property taxes to the Township Committee for approval by formal resolution.

---

**RESOLUTION #24-1-24**

**AUTHORIZATION TO ISSUE DUPLICATE TAX SALE CERTIFICATES**

**BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey that pursuant to N.J.S.A. 54:5-52.1, the Tax Collector is authorized to issue duplicate tax sale certificates in the event of loss or destruction of the original certificate, the fee for issuance of each duplicate being \$100.00.

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**RESOLUTION #24-1-25**

**AUTHORIZING THE TAX COLLECTOR TO PROCESS PROPERTY TAX REFUNDS  
IN AMOUNTS LESS THAN \$10**

**WHEREAS**, N.J.S.A. 40A:5-17.1 authorizes a municipality to designate a municipal employee to process property tax refunds in amounts less than \$10.00, and further authorizes a municipality to designate an employee to cancel property tax refunds or delinquencies of less than \$10.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, that Michael Pitts, Tax Collector, is herewith authorized to (a) process, without further action by the Township Committee, any property tax refunds in amounts less than \$10.00 and (b) process without further action by the Township Committee, the cancellation of any property tax refunds or delinquencies in amounts less than \$10.00.

---

**RESOLUTION #24-1-26**

**ADOPTING A CASH MANAGEMENT PLAN FOR  
THE TOWNSHIP OF MONTGOMERY FOR THE YEAR 2024**

**WHEREAS**, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

**WHEREAS**, the Cash Management Plan must include:

1. The designation of a public deposit or depositories;
2. The authorization for investments as permitted by various applicable laws;
3. The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote; and
4. That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey that the attached Cash Management Plan is hereby adopted for the year 2024.

---

**RESOLUTION #24-1-27**

**APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER (PACO)  
PURSUANT TO PUBLIC LAW 1975, CHAPTER 127**

**WHEREAS**, New Jersey Public Law 1975, Chapter 127, Section 1, et seq., requires that a municipality annually designate an officer or employee as the Public Agency Compliance Officer (PACO) in accordance with the aforesaid Statute to facilitate the implementation and compliance with the Affirmative Action requirements of the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey that Michael Pitts be and is hereby appointed as the Public Agency Compliance Officer for the Township of Montgomery for the calendar year 2024 and that a certified copy of this Resolution be filed with the New Jersey Department of Treasury, Division of Contract Compliance and Equal Opportunity Office.

---

**RESOLUTION #24-1-28**

**AUTHORIZING EXECUTION OF AN AGREEMENT TO CONTRACT FOR COPY AND  
PRINT SERVICES WITH THE COUNTY OF SOMERSET, NEW JERSEY**

**WHEREAS**, various Somerset County municipalities are desirous of contracting for copy and print services; and

**WHEREAS**, the County of Somerset is desirous of providing copy and print services to various municipalities in accordance with the terms of agreements, copies of which are on file with the Township Clerk; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) authorizes and empowers the County of Somerset and various municipalities to enter into such agreements.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Montgomery, County of Somerset, New Jersey hereby authorizes the Mayor and Clerk to execute agreements, as prepared by County Counsel and on file with the Township Clerk, to contract for the copy and print services to Montgomery Township as described in said agreements, during the calendar year January 1, 2024 through December 31, 2024.

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**RESOLUTION #24-1-29**

**TO NOT REQUIRE CLAIMANT CERTIFICATIONS EXCEPT FOR THE ADVANCE OR  
REIMBURSEMENT OF EMPLOYEE EXPENSES OR FOR SERVICES PROVIDED EXCLUSIVELY  
AND ENTIRELY BY AN INDIVIDUAL**

**WHEREAS**, N.J.S.A. 40A:5-16 requires that the governing body of a local unit shall not pay out of its monies unless:

- (a) The person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).
- (b) The payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification receiving report of the user department); and

**WHEREAS**, N.J.A.C. 5:30-9A.6 and N.J.A.C. 5:31-4.1 allow greater flexibility for local units and authorities for enacting standard policies by resolution regarding claimant or vendor certifications as set forth in N.J.S.A. 40A:5-J 6; and

**WHEREAS**, a claimant or vendor certification is a "wet" signature for the party claiming that the demand for payment is correct; and

**WHEREAS**, the Chief Financial Officer and the Purchasing Agent have determined that a claimant certification will no longer be required except for the advance or reimbursement of employee expenses, or for services provided exclusively and entirely by an individual (e.g., sole proprietors); and



**WHEREAS**, eliminating the requirement for a claimant certification reduces the steps in making payments to vendors and will greatly expedite the process for paying vendors; and

**WHEREAS**, upon the approval of this resolution the Chief Financial Officer will communicate internal accounting controls as set forth below and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey that the following internal accounting controls presented by the Chief Financial Officer are adopted as Township policy for the Payment of Claims:

1. All procurement transactions must originate by way of a requisition in the Township financial system. Requisitions will not be processed without an approval of the Department Director or a designee approved by the Department Director; and
2. Prior to claims for payment being submitted, invoices must be reviewed by the Department Director or designee to verify that the work was performed or the goods received as authorized and that the prices are consistent with original proposals; and
3. Submitted claims for payment (e.g., Purchase Order, Partial Payment Voucher, NC Voucher) must have a detailed invoice attached and be signed by the person responsible who has direct knowledge that the work was performed or goods received as well as by the Department Director.

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 5:30-9A.6 and N.J.A.C. 5:3.1-4.1, the Township of Montgomery exercises its discretion to not require claimant certifications except for the advance or reimbursement of employee expenses or for services provided exclusively and entirely by an individual (e.g., sole proprietors).

**BE IT FURTHER RESOLVED** that this resolution is effective upon its adoption for all claims to be paid.

---

#### **RESOLUTION #24-1-30**

#### **TO AUTHORIZE AND DIRECT THE TAX COLLECTOR TO CONDUCT AN ELECTRONIC TAX SALE**

**WHEREAS**, N.J.S.A. 54:5-19.1 et seq. permits municipalities to conduct electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Local Government Services; and

**WHEREAS**, the rule thus promulgated requires a municipality to authorize said electronic tax sale by resolution of the governing body; and

**WHEREAS**, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more effective tax sale process.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Montgomery, County of Somerset, New Jersey hereby authorizes and directs the Tax Collector to conduct an electronic tax sale.

---

**RESOLUTION #24-1-31**

**AUTHORIZING THE TOWNSHIP OF MONTGOMERY THROUGH THE TOWNSHIP OF MONTGOMERY POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS, AGENCY LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

**WHEREAS**, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

**WHEREAS**, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property, through the 1033 Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey that the Montgomery Township Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate from January 1, 2024 and terminating December 31, 2024.

**BE IT FURTHER RESOLVED** that the Township of Montgomery Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A" which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes based on the needs of the Montgomery Township Police Department without restriction.

**BE IT FURTHER RESOLVED** that the Montgomery Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, listed in the unredacted portion of the DEMIL inventory sheet, if it shall become available in the period of time for which this resolution authorizes.

**BE IT FURTHER RESOLVED** that the Montgomery Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

**BE IT FURTHER RESOLVED** that the Montgomery Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization effective January 1, 2024 and terminating December 31, 2024.

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**RESOLUTION #24-1-32**

**AUTHORIZING REFUND OF OVERPAID 2017 TAXES (BLOCK 7033, LOT 10)**

**BE IT RESOLVED** that a refund in the amount of \$7,952.39 be given to First American Title Insurance Company, 1111 Superior Avenue, Suite 5, Cleveland, OH, 44114 for the overpayment of 2017 taxes on Block 7033, Lot 10.

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**RESOLUTION #24-1-33**

**AUTHORIZING REFUND OF OVERPAID 2016 TAXES (BLOCK 34001, LOT 51)**

**BE IT RESOLVED** that a refund in the amount of \$1,636.08 be given to Title Evolution, LLC, 230 Farnsworth Avenue, Bordentown, NJ 08505 for the overpayment of 2016 taxes on Block 34001, Lot 51.

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**RESOLUTION #24-1-34**

**AUTHORIZING REFUND OF OVERPAID 2023 SEWER FEES (BLOCK 30002, LOT 89)**

**BE IT RESOLVED** that a refund in the amount of \$3,723.07 be given to Wells Fargo Real Estate Tax Services, Cash MAC X230-02-04D, P.O. Box 1405, Des Moines, IA 50306-9395 for the overpayment of 2023 sewer fees on Block 30002, Lot 89.

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**RESOLUTION #24-1-35**

**AUTHORIZING REFUND OF OVERPAID 2019 TAXES (BLOCK 7017, LOT 3)**

**BE IT RESOLVED** that a refund in the amount of \$3,891.77 be given to NRT Title Agency, LLC, P.O. Bo 767, Millburn, NJ for the overpayment of 2019 taxes on Block 7017, Lot 3.

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**RESOLUTION #24-1-36**

**AUTHORIZING REFUND OF OVERPAID 2018 TAXES (BLOCK 37002, LOT 1.135)**

**BE IT RESOLVED** that a refund in the amount of \$1,326.50 be given to Junhua Zhang, 3502 North Oaks Blvd., New Brunswick, NJ 0890 for the overpayment of 2018 taxes on Block 37002, Lot 1.135.

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**RESOLUTION #24-1-37**

**AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #23-00010**

**WHEREAS** the Township received payment for the redemption of Tax Sale Certificate #23-00010 in the amount of \$1,102.11.

**BE IT RESOLVED** that a refund in the amount of \$1,102.11 be given to Towal Properties, LLC, 70 S. Munn, Apt. 714, East Orange, NJ 07108 for the Redemption of Tax Sale Certificate #23-00010 on Block 5024, Lot 26.05 (Condo).

Tax Lien Redemption

Certificate Amount	\$ 102.11
PREMIUM	<u>\$ 1,000.00</u>
TOTAL	\$ 1,102.11

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**RESOLUTION #24-1-38**

**AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #23-00027**

**WHEREAS** the Township received payment for the redemption of Tax Sale Certificate #23-00027 in the amount of \$1,102.96.

**BE IT RESOLVED** that a refund in the amount of \$1,102.96 be given to Pro Cap 8, LLC, Pro Cap 8 FBO Firsttrust Bank, P.O. Box 774, Fort Washington, PA 19034-0774 for the Redemption of Tax Sale Certificate #23-00027 on Block 17005, Lot 10.

Tax Lien Redemption

Certificate Amount	\$ 1,102.96
TOTAL	\$ 1,102.96

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**RESOLUTION #24-1-39**

**AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #23-00037**

**WHEREAS** the Township received payment for the redemption of Tax Sale Certificate #23-00037 in the amount of \$773.38.

**BE IT RESOLVED** that a refund in the amount of \$773.38 be given to Pro Cap 8, LLC, Pro Cap 8 FBO Firsttrust Bank, P.O. Box 774, Fort Washington, PA 19034-0774 for the Redemption of Tax Sale Certificate #23-00037 on Block 30003, Lot 24.

Tax Lien Redemption

Certificate Amount	\$746.45
Redemption Penalty	\$ 14.93
Search Fees	\$ 12.00
TOTAL	\$773.38

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**RESOLUTION #24-1-40**

**AUTHORIZING REFUND OF OVERPAID 2019 TAXES (BLOCK 19001, LOT 8.19)**

**BE IT RESOLVED** that a refund in the amount of \$2,856.24 be given to Foundation Title, LLC, 601 Route 73 N., Suite 201, Marlton, NJ 08053-3474 for the overpayment of 2019 taxes on Block 19001, Lot 8.19.

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**RESOLUTION #24-1-41**

**AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #23-00012**

**WHEREAS** the Township received payment for the redemption of Tax Sale Certificate #23-00012 in the amount of \$2,096.11.

**BE IT RESOLVED** that a refund in the amount of \$2,096.11 be given to Pro Cap 8, LLC, Pro Cap 8 FBO Firsttrust Bank, P.O. Box 774, Fort Washington, PA 19034-0774 for the Redemption of Tax Sale Certificate #23-00012 on Block 7004, Lot 37.

Tax Lien Redemption

Certificate Amount	\$1,070.22
Redemption Penalty	\$ 21.40
Subsequent Charges	\$ 989.49
Interest	\$ 3.00
Search Fees	\$ 12.00
 TOTAL	 \$2,096.11

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**RESOLUTION #24-1-42**

**AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #23-00030**

**WHEREAS** the Township received payment for the redemption of Tax Sale Certificate #23-00030 in the amount of \$4,020.91.

**BE IT RESOLVED** that a refund in the amount of \$4,020.91 be given to Todd Jerman, 10 Cupsaw Drive, Ringwood, NJ for the Redemption of Tax Sale Certificate #23-00030 on Block 24001, Lot 38.

Tax Lien Redemption

Certificate Amount	\$ 695.01
Redemption Penalty	\$ 13.90
Search Fees	\$ 12.00
PREMIUM	\$3,300.00
 TOTAL	 \$4,020.91

**RESOLUTION #24-1-43**

**AUTHORIZING PETTY CASH**

**BE IT RESOLVED** that the Chief Financial Officer be authorized to draw checks, one in the amount of \$1,000 to Olu Ochei, custodian of the Township Clerk's Petty Cash Funds.

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**RESOLUTION #24-1-44**

**AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE #23-00008**

**WHEREAS** the Township received payment for the redemption of Tax Sale Certificate #23-00008 in the amount of \$2,483.97.

**BE IT RESOLVED** that a refund in the amount of \$2,483.97 be given to Pro Cap 8, LLC, Pro Cap 8 FBO Firsttrust Bank, P.O. Box 774, Fort Washington, PA 19034-0774 for the Redemption of Tax Sale Certificate #23-00008 on Block 5018, Lot 5.07 (Condo).

**Tax Lien Redemption**

Certificate Amount	\$1,299.34
Redemption Penalty	\$ 25.99
Subsequent Charges	\$1,142.52
Interest	\$ 4.12
Search Fees	\$ 12.00
<b>TOTAL</b>	<b>\$2,483.97</b>

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Resolution #24-1-45. Read by title.

Mayor Singh asked for a motion to adopt Resolution #24-1-45.

Motion by Deputy Mayor Barragan, seconded by Keenan

**ROLL CALL**

**AYES:** Ahn, Taylor Todd, Keenan, Deputy Mayor Barragan, Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #24-1-45**

**ADOPTING TEMPORARY BUDGET FOR 2024**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of 2024; and

**WHEREAS**, the total appropriations in the 2023 Budget, less appropriations for Capital Improvement Fund, Debt Service and Public Assistance are as follows:

General	\$34,747,195.14
Sewer Utility	\$ 4,184,100.00

**WHEREAS**, 26.25% of the total appropriations in the 2023 Budget, less appropriations for the Capital Improvement Fund, Debt Service and Public Assistance in the said 2023 Budget is as follows:

General	\$9,121,138.72
Sewer Utility	\$1,098,326.25

**WHEREAS**, the temporary budget for debt is as follows:

General	\$5,565,000.00
Sewer Utility	\$3,420,000.00

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey, that the above temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer for his record.

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Resolution #24-1-46. Read by title.

Mayor Singh asked for a motion to adopt Resolution #24-1-46.

Motion by Deputy Mayor Barragan, seconded by Keenan

**ROLL CALL**

**AYES:** Ahn, Taylor Todd, Keenan, Deputy Mayor Barragan, Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**RESOLUTION #24-1-46**

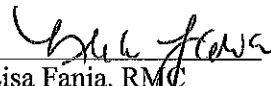
**AUTHORIZATION FOR DEPUTY MAYOR TO PERFORM MARRIAGES**

**BE IT RESOLVED** by the Mayor of the Township of Montgomery, County of Somerset, New Jersey that the Deputy Mayor is hereby authorized to solemnize marriage ceremonies in the absence of the Mayor.

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**ADJOURNMENT**

The Township Committee adjourned at 9:16 p.m. on motion by Deputy Mayor Barragan, seconded by Keenan and carried unanimously.

  
Lisa Fania, RMC  
Township Clerk

Date approved: February 1, 2024