

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Purchasing Agent of the Township of Montgomery on Tuesday, May 24, 2022 at 11:00 AM local prevailing time in the Court Room at the Municipal Building, 2261 Route 206 , Belle Mead, NJ 08502 at which time and place bids will be opened and read in public for:

**JANITORIAL SERVICES for MONTGOMERY TOWNSHIP MUNICIPAL
OFFICES, POLICE DEPARTMENT, LIBRARY, OTTO KAUFMANN
COMMUNITY CENTER and PUBLIC WORKS FACILITY**

PROJECT DESCRIPTION

The Township of Montgomery is accepting bids for Janitorial Services for the Township's Municipal Offices, Police Department, Otto Kaufmann Community Center, and Public Works Facility.

Bid documents are available electronically in PDF format only. Please contact the Purchasing Department during regular business hours 8:00 am to 4:30 pm. The prospective bidder shall provide an email address, which permits delivery certification and the requestor shall confirm receipt of the bid documents in writing. Submit electronic bid document requests to sweidenfeller@montgomerynj.gov. Any notices of addendums or cancellation and postponements may be found under Current Bidding Opportunities at www.Montgomerynj.gov. Questions shall be submitted in writing to dkukla@montgomerynj.gov

Bid documents are provided free of charge in Adobe PDF format. A free version of Adobe Reader can be downloaded at www.adobe.com. Bid packages will be over-nighted on a CD-ROM in Adobe PDF format upon the receipt of the bidders UPS account number.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.

One original and two copies of the bid are required to be submitted to the Township.

A pre-bid meeting/inspection of the sites will be held on **May 16, 2022** at 10:00 A.M. at the new Municipal Complex located at 100 Community Drive, Skillman, NJ 08558.

Bids must be in a sealed envelope, bearing the name and address of the bidder **and** the name of the project. This information must be on the **outside** of the envelope and addressed to the Purchasing Agent in the following format:

Bid #04-2022

Bid Title: Janitorial Services

If the bid is sent by overnight or express mail, the above designation SHALL also appear on the outside of the courier company envelope.

Any proposal received not complying with these requirements SHALL not be opened and returned to sender marked "Unresponsive".

Donna Kukla, RMC, QPA
Township of Montgomery