Detention Basin

Property owners, Homeowners Associations, business owners, and residents responsible for maintenance of a detention basin must submit the following form annually by December 31 to the Engineering Department (one form per basin). Please fill out carefully and hit submit when completed. You may upload photos and files to this form. You cannot save this form and return to it. Please call us if you have questions.

Looking for a stormwater facility form for a facility type other than a detention basin?
GO TO OUR **STORMWATER BMP FORMS** MASTER PAGE TO SELECT FROM A LIST OF SYSTEM TYPES.

You must have JavaScript enabled to use this form.

Detention Basin Report Form

FILL OUT ONE FORM PER INDIVIDUAL DETENTION BASIN.

If you need help locating your block and lot, call Engineering at (908) 359-8211 ext. 2295 or go to our online mapping portal at: https://montgomery-twp.maps.arcgis.com/home/index.html, then choose the General Map and search by address or select your location on the map.

Development Name

Basin Location

Basin Block

Basin Lot

Basin Address (If Known, Optional)

Owner Information

Owner First Name

Owner Last Name

Owner Address

Owner Address

Owner Block?

Owner Lot

Owner Phone

Owner Email

☐ Check this box if Responsible Party Info is SAME as Owner Above

Responsible Maintenance Party Info

Responsible Entity's Name

Name of Developer, HOA, Property Management Company or Property Owner responsible to maintain this stormwater facility.

Contact Person Name

First

Last

address

Address

Party Phone Email

Email

Phone

Attachment Field

Upload Photo(s) of this basin

Choose a file Upload

Maximum 2 files.

128 MB limit.

Allowed types: gif, jpg, jpeg, png.

Upload Maintenance Report(s)

Choose a file Upload

Maximum 2 files.

128 MB limit.

Allowed types: txt, rtf, pdf, doc, docx, odt, ppt, pptx, odp, xls, xlsx, ods.

Stormwater Mgt. Measure Inspection Checklist

Inspection Checklist Instructions: Check off any conditions for the stormwater measure(s) you have. Any checkmarks require preventative and/or corrective maintenance. See forms on NJDEP website for suggested actions. This list represents general requirements.

Pretreatment (Forebay)

☐ Scouring or erosion present at inflow point

☐ Clogged pipes or excessive sediment in forebay

☐ Damaged outlet structure (e.g.,cracking, subsidence, spalling, erosion, or deterioration)
☐ MTD inspection, if applicable (follow manufacturer instructions)

Bottom of System

Drain time in approx. hours _____

More than 72 hours may need corrective action.

☐ Excessive sediment, silt, or trash accumulation
☐ Erosion or channelization is present
☐ Animal burrows/rodents are present
☐ Uneven bed
☐ Evidence of sinkholes or subsidence
☐ Blockages, excessive sediment, silt, or trash accumulation on low flow channel
☐ Damaged low flow channel or undermined channel
☐ Basin liner visible and/or damaged (if applicable)

Vegetation

☐ Large spot(s) showing bare soil
☐ Overgrown Vegetation
☐ Tree growth in basin
☐ Excessive grass height / clippings

Basin Embankment and Side Slopes

☐ Erosion, soil slide or bulges, seeps and wet spots, loss of vegetation, or erosion on the basin slope

Outlet

☐ Trash or debris accumulation more than 20%
☐ Trash rack is damaged or rusted greater than 50%; Trash rack is bent, loose, or missing parts
☐ Outlet components (e.g., orifice plates or weir plate) skewed, misaligned, or missing
☐ Discharge pipe apron is eroded or scoured
☐ Standing water is present in the outlet structure longer than 72 hours

Emergency Spillway

☐ Trees or excessive vegetation present
☐ Damaged structure

Miscellaneous

☐ Fence: broken or eroded parts
☐ Gate: missing gate or lock
☐ Sign/plate: tiled, missing, or faded
☐ Excessive or overgrown vegetation blocking access to the basin

Form Prepared by

Print Name

Today's Date

Submit